



Minutes of the Youth Committee held on Tuesday, January 27, 2026 at 14:00 in the Manor Office, 6 North Street, Crediton, EX17 2BR

Present: Cllrs Liz Brookes-Hocking, Steve Huxtable and Vix Frisby

Apologies: Cllr Guy Cochran

In Attendance: Cath Kelly, Lead Youth Worker

Minute Taker: Rachel Avery, Town Clerk

MINUTES

42 / WELCOME AND INTRODUCTION

2026 Councillor Brookes-Hocking opened the meeting and members introduced themselves.

43 / PUBLIC QUESTION TIME

2026 There were no members of the public in attendance.

44 / APOLOGIES

2026 Decision: It was resolved to approve apologies from Cllr Cochran (attending another meeting). (Proposed by Cllr Brookes-Hocking)
It was **noted** that Councillor Backhouse had resigned from the committee by email today, and there was a discussion about reappointing the vacant spot at the next Full Council meeting.

45 / DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS

2026

45.1 / TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE

2026 PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA

No declarations of personal interest or disclosable pecuniary interests were received.

45.2 / TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE

2026 TO THE TOWN CLERK PRIOR TO THE MEETING)

No dispensation requests were received prior to the meeting.

46 / ORDER OF BUSINESS

2026 There were no changes to the order of business.

47 / CHAIR'S AND CLERK'S ANNOUNCEMENTS

2026 There were no announcements.

48 / YOUTH COMMITTEE MINUTES

2026 Decision: It was **resolved** to approve the minutes of the meeting held on 11 November 2025. (Proposed by Cllr Frisby)

49 / YOUTH WORK DELIVERY**2026**

The Autumn Youth Work Report was discussed, with particular focus on attendance figures. Cllr Frisby raised concerns about the clarity of the reported numbers, specifically questioning whether the figures represented total unique attendees or weekly attendance. The Lead Youth Worker clarified that the numbers represented total attendees over multiple sessions but agreed to amend future reports to provide clearer data, including weekly attendance figures and the total number of registered members. The discussion also touched on the impact of venue availability on the number of sessions held, with suggestions to include a detailed table in future reports to enhance transparency.

The importance of partnership working with other community organisations was emphasised, with plans to organise a youth event similar to previous successful events being discussed.

The need for a transition event for year six students moving to high school was highlighted, with suggestions to collaborate with QE on such initiatives.

Decision: It was **resolved** to **approve** the proposals detailed within the report.
(Proposed by Cllr Brookes-Hocking)

Task: Amend future reports to provide clearer data, including weekly attendance figures and the total number of registered members. *@Cath Kelly*

Task: Include a detailed table in future reports to enhance transparency. *@Cath Kelly*

Task: Organise a youth event similar to previous successful events.

Task: Collaborate with QE on transition events for year six students moving to high school.

50 / DRAFT GUIDANCE FOR CTC STAFF ON WORKING WITH PEOPLE THEY KNOW**2026**

The report on Draft Guidance for CTC staff was reviewed. The committee acknowledged that while the guidance may not prevent all potential issues, it was not a necessary step to address the unusual incidents that had occurred. The importance of disciplinary processes was **noted**.

Decision: It was **resolved** to **note** the report and its recommendations without further action. (Proposed by Cllr Brookes-Hocking)

51 / STAFFING**2026**

The staffing report was presented, focusing on the recruitment of peer educators. The committee praised the involvement of Youth Voice members in the interview process, highlighting the valuable life skills gained by the young participants. The interview process was detailed, explaining how young people were involved in devising questions, conducting interviews, and scoring candidates. The committee acknowledged the success of this approach and expressed appreciation for the professionalism demonstrated by Youth Voice members.

Decision: It was **resolved** to **note** the report. (Proposed by Cllr Brookes-Hocking)

52 / DATE OF NEXT MEETING**2026**

The date of the next meeting was **noted** as 10 March at 14:30.

53 / PART II

2026 **Decision:** It was **resolved** to **approve** the exclusion of the public and press were from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. (Proposed by Cllr Brookes-Hocking)

54 / SAFEGUARDING UPDATE

2026 There was no report.

55 / REPORTS PACK

2026

Signed

Dated.....